

Freedom of Information Act 2000 disclosure log entry

Reference

20-20336

Date sent

07 February 2019

Subject

Staff Planning

Details of enquiry

Please complete the questions below.

Organisation use of Job Planning

1. Please fill in the below table to report which staffing groups have job plans assigned across the organisation and the % of organisation that has it rolled out (in this instance, please include all methods of job planning, whether that be e-forms, third party solutions, or paper based/excel)

Staffing Group	Job plans assigned? (Yes/No)	% rolled out across the organisation
Medical and Dental		
AHPs (Allied Health Professionals)		
Other (please specify)		

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Third Party Contract Information

2. Does the organisation use an external supplier to manage job planning?
3. If so, which supplier does the organisation use?
4. What was your reason for selecting the job planning supplier? (for example, was it associated to price, functionality/quality or other NHS users)
5. What was the annual cost to the third party in 18/19?
6. Please can you provide the contract start and end date?

7. Did the organisation procure the supplier via a framework? If so, which framework?
8. What % of the third-party job planning system has been rolled out across the trust?
9. Does the job planning system integrate with other third-party systems? (such as revalidation/appraisal, rostering, training solutions or temporary staff management systems) If so, please list all systems
10. Has the organisation realised any quantifiable benefits from utilising the job planning system? For example, monetary savings, staff survey results etc

Response Sent

Your request for information, as detailed in your email below dated 10 January 2020, has been handled under the FOI Act 2000. Please find below our response:

Organisation use of Job Planning

1. Please fill in the below table to report which staffing groups have job plans assigned across the organisation and the % of organisation that has it rolled out (in this instance, please include all methods of job planning, whether that be e-forms, third party solutions, or paper based/excel)

Staffing Group	Job plans assigned? (Yes/No)	% rolled out across the organisation
Medical and Dental	Paper Based	100%
AHPs (Allied Health Professionals)	Not applicable	Not applicable
Other (please specify)	Paper Based	The Trust does not hold data on this as it varies between our different service lines.

Third Party Contract Information

2. Does the organisation use an external supplier to manage job planning?
We do not use an external supplier. We therefore do not hold any information for the remainder of your questions.

