

## Freedom of Information Act 2000 disclosure log entry

### Reference

19-20355

### Date sent

12/02/2020

### Subject

Mandatory and statutory training

### Details of enquiry

1. How does your trust administer Mandatory and Statutory training to your substantive Healthcare and Non-Healthcare staff? (in-house or external provider)
2. If you utilise an external provider who do you use?
3. If you provide training internally who is the head of your training department?
4. Please provide information about which mandatory and statutory training courses you provide for your substantive healthcare and non-healthcare staff.
5. Please provide information regarding how many healthcare and non-healthcare substantive staff complete Mandatory and Statutory training annually.
6. How much does it cost to train a healthcare member of staff and a non-healthcare member of staff every year?
7. What is your current spend in 2019 on agency nurses, AHPs and Doctors?

### Response Sent

1. How does your trust administer Mandatory and Statutory training to your substantive Healthcare and Non-Healthcare staff? (in-house or external provider)  
**All of the Trust's MaST training is delivered by internal staff.**
2. If you utilise an external provider who do you use?  
**Not applicable**
3. If you provide training internally who is the head of your training department?  
**Craig de Sousa, Director of HR & Corporate Governance**
4. Please provide information about which mandatory and statutory training courses you provide for your substantive healthcare and non-healthcare staff.  
**The Trust delivers training against the Skills for Health – Core Skills Framework.**
5. Please provide information regarding how many healthcare and non-healthcare substantive staff complete Mandatory and Statutory training annually.  
**As at quarter 3 of 2019/20 – 82% of the Trust's workforce had completed MaST requirements**
6. How much does it cost to train a healthcare member of staff and a non-healthcare member of staff every year?  
**We do not hold this information. To produce it would require an analysis of all trainer's costs and approximation of their time on the activities.**

7. What is your current spend in 2019 on agency nurses, AHPs and Doctors?  
Nil. Please note that the Tavistock and Portman NHS Foundation Trust is a specialist mental health Trust which provides outpatient psychotherapy services only. The Trust has no inpatient or surgical departments and does not provide acute services.