

## Freedom of Information Act 2000 disclosure log entry

### Reference

19-20082

### Date sent

26/06/2019

### Subject

Messaging Apps and Policy etc

### Details of enquiry

1. . Do you have a staff social media policy?
2. Do you have a policy or guidance on staff use of messaging apps, such as WhatsApp, Siilo, Forward?
3. Does your Trust actively discourage the use of WhatsApp?
4. In the past two calendar years, have any staff been formally disciplined for the inappropriate use of messaging apps at work (ie for sharing clinical information) or for using unapproved messaging apps? If yes, how many?
5. Are you aware how many staff use WhatsApp for work-based communication with colleagues? If yes, how many?
6. Have you recommended or implemented a messaging platform for use across your Trust? If yes, which app or platform do you use?

### Response Sent

1. Do you have a staff social media policy?  
No
2. Do you have a policy or guidance on staff use of messaging apps, such as WhatsApp, Siilo, Forward?  
No
3. Does your Trust actively discourage the use of WhatsApp?  
NO – and staff are aware not to use such medium to sharing corporate and clinical information as part of their data security awareness
4. In the past two calendar years, have any staff been formally disciplined for the inappropriate use of messaging apps at work (ie for sharing clinical information) or for using unapproved messaging apps? If yes, how many?  
No
5. Are you aware how many staff use WhatsApp for work-based communication with colleagues? If yes, how many?  
No audit undertaken
6. Have you recommended or implemented a messaging platform for use across your Trust? If yes, which app or platform do you use?  
The Trust does not provide or recommend any messaging platform