

Freedom of Information Act 2000 disclosure log entry

Reference

19-20063

Date sent

04/07/2019

Subject

Car Parking Management

Details of enquiry

1. Number of Car Parking Spaces across your Trust, broken down by:
 - a. General or Staff bays
 - b. Patient and Visitor bays
 - c. Designated Disabled (blue badge) bays
 - d. Other (such as drop-off or on-call – if not counted elsewhere)
 - e. Total number of parking spaces

This data is only required at Trust level, please do not break down to site level
2. Does the trust apply any eligibility criteria to the allocation of staff permits?
 - a. And if so what is it?
3. What staff parking charging structure does your Trust apply?
4. Do you have ANPR coverage in any of your car parks?
5. Does your Trust grant any relaxation of parking rules (e.g. staff permitted to park in patient bays out of hour hours)
 - a. If so, what rules do you apply to them?
6. How may staff do you employ?
 - a. Figure for total staff (including part timers)
 - b. Figure for WTE total.
7. What rationale/logic does your Trust apply to ERIC* question S09_06: Average fee charged per hour for staff parking?
 - a. We would like to know the formula used for this specific calculation, including the sums used to come to your final sum.

*ERIC = Estates return Information Collection

Please provide the information in the form of completing the attached excel spreadsheet, completing those cells in yellow

Response Sent

Trust Name: **Tavistock and Portman NHS Foundation Trust**

Question:

1					2	
Car Parking spaces					Does your Trust apply any criteria to the issuing of Staff Permits?	
Staff	Patient/ Visitor	Disabled	Other	Total	Yes/No	No
70	10	2	3	85	If so, please supply the details of this criteria and any scoring system that it accompanies. (freetext).	
Please only include Trust figures, no need to break down to site level.					This is criteria that allows/limits a permit to be issued, such as travel time, job role etc. Please include as much detail as possible, and supply any policy or procedural document laying out your criteria.	

3	4				
What staff parking charges do you apply at your sites?	Do you have ANPR coverage at any of your car parks?				
In general £33.33 for full time staff car park users, with pro rata by the day for part time workers.	Yes	No	Partial	N/A	
	Yes				
Please list the different charges and who these apply to. E.g. Charged according to salary: <£21,000 - £10 P/M £21,001 - £40,000 - £15 P/M >£40,001 - £20 P/M	Please select only one of the above and type in a capital 'P', which we create a tick (✓)				

5		6		
Does your Trust ever grant a relaxation of parking, such as non-peak hours e.g. night time?		How many staff does your Trust employ?		
Yes/No	No	Total Staff	WTE	
If so, please type details of times/restrictions below. (freetext).		This information is in the public domain and can be found on line at: https://digital.nhs.uk/data-and-information/publications/statistical/nhs-workforce-statistics		
7				
Estates Return Information Collection (ERIC) asks each trust what their average fee charged per hour. What methodology/logic does your Trust apply to the ERIC question S09_06: Average fee charged per hour for staff parking?				
Monthly deductions for full time staff who are car park users. Part-time staff pay a pro rata amount according to the number of days per week that they work/use the car park. Payment is usually monthly via deductions from salary				