

Freedom of Information Act 2000 disclosure log entry

Reference

19-20029

Date sent

22/05/2019

Subject

Pre-printed Stationery Procurement

Details of enquiry

1. What is the total spend on printed stationery for the organization?
2. Under which OJEU/Framework contract reference is the trust currently operating under for stock and ad-hoc printing services and what is the value of each contract?
3. When was the contract awarded, and for what period of time?
4. Is stock held by a 3rd party and called off by the trust? If yes, what value of stock is being held by the 3rd party supplier?
5. Who is the current contracted supplier?
6. For further conversation, who is the main contact within the trust to discuss ongoing print contracts?

Response Sent

1. What is the total spend on printed stationery for the organization?
The total spend on printing for 2018/19 is £18,063. This total includes operational print and marketing material.
2. Under which OJEU/Framework contract reference is the trust currently operating under for stock and ad-hoc printing services and what is the value of each contract?
Due to the value of spend for printing the Trust does not access OJEU/Framework contracts for printing and instead adheres to the Trusts [Procurement Policy](#)
3. When was the contract awarded, and for what period of time?
No trust wide contract has been awarded.
4. Is stock held by a 3rd party and called off by the trust? If yes, what value of stock is being held by the 3rd party supplier?
We do not use such a service.
5. Who is the current contracted supplier?
Please see response to question 2 above.
6. For further conversation, who is the main contact within the trust to discuss ongoing print contracts?
Terry Noys, Finance Director and Deputy CEO. In line with the Privacy and Electronic Communications (EC Directive) Regulations 2003, Mr Noys does NOT consent to direct marketing and the Tavistock and Portman NHS Foundation Trust will formally complain to

the Information Commissioner's Office in response to any such direct marketing deom
youe organisation.