

## Freedom of Information Act 2000 disclosure log entry

### Reference

17-18358 Staff Survey Information

### Date sent

22/03/2018

### Subject

Staffing Survey Information

### Details of enquiry

1. Number of junior doctors within your Trust?
2. Number of career grade doctors (to include consultants, GPs, Associate Specialists and Specialty Doctors)?
3. Number of medical honorary contract holders (to include observerships and clinical attachments)?
4. Please confirm how many members of staff you have within your medical staffing/HR team; please confirm headcount, WTE and banding (AfC).
5. Do you have a separate medical education team to your medical staffing/HR team? Yes/No
  - a. If yes, please confirm headcount, WTE and banding (AfC).
6. Please confirm which of the following activities are undertaken by your Medical Staffing/HR team:
  - a. Employee relations
  - b. Recruitment
  - c. Payroll
  - d. Appraisal and revalidation
  - e. On call rota management
  - f. Junior doctor changeover/rotations (to include work schedules, rota analysis, exception reporting, induction activities, IT set up, supply of mobile devices- please specify)
  - g. Supply of medical locums/medical locum bank
  - h. Other activities; please provide any further information that you may wish to add that hasn't been included above.

### Response Sent

1. Number of junior doctors within your Trust?  
**17**
2. Number of career grade doctors (to include consultants, GPs, Associate Specialists and Specialty Doctors)?  
**56**
3. Number of medical honorary contract holders (to include observerships and clinical attachments)?  
**4**
4. Please confirm how many members of staff you have within your medical staffing/HR team; please confirm headcount, WTE and banding (AfC).  
**11 members of staff in the total HR team**

5. Do you have a separate medical education team to your medical staffing/HR team?  
Yes
- a. If yes, please confirm headcount, WTE and banding (AfC).  
0.80FTE – Band 5
6. Please confirm which of the following activities are undertaken by your Medical Staffing/HR team:
- a. Employee relations  
Yes
- b. Recruitment  
Yes
- c. Payroll  
Outsourced to Equiniti ICI Ltd
- d. Appraisal and revalidation  
No
- e. On call rota management  
No
- f. Junior doctor changeover/rotations (to include work schedules, rota analysis, exception reporting, induction activities, IT set up, supply of mobile devices- please specify)  
Yes – Induction Activities
- g. Supply of medical locums/medical locum bank  
Yes
- h. Other activities; please provide any further information that you may wish to add that hasn't been included above.  
No other services are provided.