

## Freedom of Information Act 2000 disclosure log entry

### Reference

17-18138

### Date sent

17/09/2017

### Subject

MFD Contract and Usage

### Details of enquiry

Please can you provide the following information;

1. How many locations does the Trust have?
2. Please confirm if the Trust is in contract for a managed print service?
3. Does this include MFD's and printers?
4. Please confirm contract number and dates?
5. Please confirm who the contract was awarded to?
6. Please confirm procurement route used?
7. Please confirm name of trust employee that is responsible for the management of the printer estate for the trust.
8. Please confirm if you currently reclaim the VAT on the managed service contract?
9. Please confirm if you intend to go out the tender next time or call off an existing framework? If so please indicate which one?
10. Please confirm if paper is included in the contract? If not please confirm the annual spend on paper per annum
11. How many MFD's does the Trust have?
12. What is the annual spend on MFD's – including; lease costs, consumables, costs per click and service charges
13. How many printers does the Trust have?
14. What is the annual spend on printers – including; lease costs, consumables, costs per click and service charges
15. Please confirm the annual volumes of mono and colour prints? T
16. Do you have any mobile print capabilities?
17. Do you have any secure print capabilities?

### Response Sent

1. How many locations does the Trust have?  
**8**
2. Please confirm if the Trust is in contract for a managed print service?  
**Yes.**
3. Does this include MFD's and printers?  
**Yes**
4. Please confirm contract number and dates?  
**From 01/08/2015 to 31/07/2020**

5. Please confirm who the contract was awarded to?  
RICOH
6. Please confirm procurement route used?  
OJEU tender
7. Please confirm name of trust employee that is responsible for the management of the printer estate for the trust.  
David Wyndham Lewis, Director of Transformation and Technology
8. Please confirm if you currently reclaim the VAT on the managed service contract?  
Yes
9. Please confirm if you intend to go out the tender next time or call off an existing framework? If so please indicate which one?  
Out to tender
10. Please confirm if paper is included in the contract? If not please confirm the annual spend on paper per annum  
No  
  
Paper Spend £9,335
11. How many MFD's does the Trust have?  
49
12. What is the annual spend on MFD's – including; lease costs, consumables, costs per click and service charges  
£83k
13. How many printers does the Trust have?  
0
14. What is the annual spend on printers – including; lease costs, consumables, costs per click and service charges  
0
15. Please confirm the annual volumes of mono and colour prints? T  
Mono 2,154,434  
Colour 775,909
16. Do you have any mobile print capabilities?  
no
17. Do you have any secure print capabilities?  
yes