

Freedom of Information Act 2000 disclosure log entry

Reference

22-23421

Date response sent

10/03/23

Subject

Printed Stationery Contracts & Spend

Details of enquiry

I'm interested in gaining the following information regarding Trust Procurement of pre-printed stationery, that is NOT produced within the Trust.

1. Under which OJEU/Framework contract reference is the trust currently operating under for stock and ad-hoc printing services and what is a value of each contract?
2. What is the annual spend on printed stationery for the organisation and what % of spend is ad-hoc?
3. When was the contract awarded and for what period of time? If in an extension period, when does it end?
4. Who is the current contracted supplier?
5. Is stock held by a 3rd party? If yes, what value of stock is being held by the 3rd party supplier?
6. Does the Trust have a Communication's Department? If so, please can you advise the contact details?
7. For the further conversation, who is the main contact within the trust to discuss ongoing print contracts?

Response sent

1. Under which OJEU/Framework contract reference is the trust currently operating under for stock and ad-hoc printing services and what is a value of each contract?
None. Due to the value of spend for printing the Trust does not access OJEU/Framework contracts for printing and instead adheres to the Trusts Procurement Policy and Strategy, which may be reached via the following links: [Procurement policy](#) [Procurement strategy](#)
2. What is the annual spend on printed stationery for the organisation and what % of spend is ad-hoc?
**We do not differentiate between ad-hoc and non ad-hoc and are unable to separate these costs.
Printing costs for the 12 months ending January 2023 was £15,348**
3. When was the contract awarded and for what period of time? If in an extension period, when does it end?
Not applicable. See response to Question 1
4. Who is the current contracted supplier?
Not applicable. See response to Question 1
5. Is stock held by a 3rd party? If yes, what value of stock is being held by the 3rd party supplier?

Not applicable. See response to Question 1

6. Does the Trust have a Communication's Department? If so, please can you advise the contact details?

The procurement manager, procurement@tavi-port.nhs.uk

7. For the further conversation, who is the main contact within the trust to discuss ongoing print contracts?

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