

Freedom of Information Act 2000 disclosure log entry

Reference

22-23238

Date sent

10/11/22

Subject

Reprographic/Print Arrangements

Details of enquiry

1. Number of MFDs (Multi-functional devices) & photocopiers at The Tavistock & Portman NHS Foundation Trust
2. Name of incumbent
3. Start/end date of contract (if expired, WHEN do you expect to revisit the marketplace)
4. Details of any extension options
5. What framework / Route to market used
6. Number of regular/desktop printers (in addition to above)
7. Is there a support contract on above, if yes state start/end date
8. Does the Trust have a Print Room
9. If yes, name of supplier, number of devices and start/end date of contract, also details of any extension options
10. Total annual print/copy volumes for (a) mono and (b) colour
11. What print software does the Trust run
12. Who supplies any outsourced print requirements
13. Start/end date of this contract
14. Name of person responsible for print at the Trust

Response sent

1. Number of MFDs (Multi-functional devices) & photocopiers at The Tavistock & Portman NHS Foundation Trust
56
2. Name of incumbent
Direct Contract with Canon
3. Start/end date of contract (if expired, WHEN do you expect to revisit the marketplace)
November 2022 (2024)
4. Details of any extension options
Two lots of consecutive 1 year extensions
5. What framework / Route to market used
Framework CCS RM6174 Lot 2

6. Number of regular/desktop printers (in addition to above)
None
7. Is there a support contract on above, if yes state start/end date
See our responses to Q 2, 3,4 above. The contract comes with service and maintenance.
8. Does the Trust have a Print Room
Yes
9. If yes, name of supplier, number of devices and start/end date of contract, also details of any extension options
These are included within our main contract below
10. Total annual print/copy volumes for (a) mono and (b) colour
Circa 95k copies at variable average pricing of 0.12p per copy
11. What print software does the Trust run
Canon software
12. Who supplies any outsourced print requirements
Canon – our contract provides for this service when required. Otherwise, we do not centrally manage occasional printing requirements, this is managed at department level
13. Start/end date of this contract
Not applicable – no additional centrally managed contract
14. Name of person responsible for print at the Trust
The Infrastructure Director – imtmanagementteam@tavi-port.nhs.uk