The Tavistock and Portman NHS

NHS Foundation Trust

Freedom of Information Act 2000 disclosure log entry

Reference

22-23194

Date sent

03/10/22

Subject

Committee Meeting Technology

Details of enquiry

1. How do you manage your meetings (organise agenda, minutes etc)? Do you use a committee meeting management software such as a board portal (CMIS, Modern.Gov, iBabs etc) or just emails etc?
2. If yes, what is the name of the supplier?
3. If yes, what is the contract expiry and contract review date?
4. How many users are on the board portal/management solution, and how much do you spend on this?
5. What is your cost per user?
6. Could I also kindly ask for contact details for the best lead regarding this?

Response sent

1. How do you manage your meetings (organise agenda, minutes etc)? Do you use a committee meeting management software such as a board portal (CMIS, Modern.Gov, iBabs etc) or just emails etc?
   Yes, Virtual Boardroom

2. If yes, what is the name of the supplier?
   Diligent Boardbooks Ltd

3. If yes, what is the contract expiry and contract review date?
   Expires March 2023, Contract Review January 2023

4. How many users are on the board portal/management solution, and how much do you spend on this?
   1 X User licence

5. What is your cost per user?
   £4,090.00 per annum per licence

6. Could I also kindly ask for contact details for the best lead regarding this?
   Procurement Manager: procurement@tavi-port.nhs.uk