

Freedom of Information Act 2000 disclosure log entry

Reference

22-23191

Date sent

28/09/22

Subject

Staff Transport Services, Staff Car Parking Facilities

Details of enquiry

1. Do you have a staff transport service? If yes:
 - a. What is the annual budget and spend for staff transport?
 - b. When is the contract up for renewal?
 - c. Which companies provide your transport services?
 - d. How many staff use the transport service?
 - e. Do you charge staff to use the service?
 - f. Is your location well served by public transport for staff shifts?
 - g. Have you provided a staff transport service before? If Yes, why did it stop?
2. How many staff car parking spaces are available vs. demand?
3. How much do you charge for staff parking, and how much income is generated per year?
4. Are you planning construction work that will affect your car park capacity? If so, when?
5. Are your car parking spaces allocated? If so, what is the allocation process and what % are used?
6. Please explain how you procure transport services.
7. Please identify any frameworks and or buying groups that your organisation is a part of.
8. Which department is responsible for staff transport?
9. How many staff members are in the transport team?
10. What job role is responsible for managing the transport budget?

Response sent

1. Do you have a staff transport service?
No
2. How many staff car parking spaces are available vs. demand?
70 Staff car parking spaces
3. How much do you charge for staff parking, and how much income is generated per year?
We do not currently charge for staff car parking.
4. Are you planning construction work that will affect your car park capacity? If so, when?
No

5. Are your car parking spaces allocated? If so, what is the allocation process and what % are used?
No, they are occupied on a first come first served basis. Utilisation is 99-100% daily.
6. Please explain how you procure transport services.
The Trust does not procure nor provide transport services
7. Please identify any frameworks and or buying groups that your organisation is a part of.
Not applicable. See response to Q7 above
8. Which department is responsible for staff transport?
Not applicable – we do not have a transport department
9. How many staff members are in the transport team?
Not applicable – see response to Q 10 above
10. What job role is responsible for managing the transport budget?
Not applicable – see response to Q10 above.