

Freedom of Information Act 2000 disclosure log entry

Reference

21-22009

Date sent

16/04/21

Subject

Digitisation of records

Details of enquiry

In January 2019, the Government announced its new NHS Long Term Plan, and part of that plan requires all secondary healthcare providers to transition to digital records by 2023. We are now two years into the plan, and we would like to establish where your Trust is within the process. We would be grateful if you could respond to the questions below.

1. Have you already started digital conversion of your paper medical records? **YES/NO**
If **YES**, which outsource provider do you use?
 1. a) Do you undertake any scanning in-house? **YES/NO**
2. If you have not yet started to digitise your medical records, do you have a timescale for when you would like to start this project? Please advise one of the following.
 - Within 6 months
 - Within 12 months
 - Within 18 months
 - Within 24 months
 - Other (please state estimated timescale)
 - No plans
3. If you are planning a digital transformation project, how will you manage the procurement?
 - OJEU
 - Framework
 - Other (please advise which)
 3. a) If the answer is Framework, which framework will you use? Please advise one of the following.
 - LPP
 - ESPO
 - SBS

- H.T.E.
 - NOE CPC
 - Other (please advise which)
4. Who has responsibility for digital transformation/medical records digitisation within the Trust? Please provide:
- Name
 - Job title
 - Contact details
5. Does the Trust have an EDMS (Electronic Document Management System)? **YES/NO**
If **YES**:
- Which system is in use?
 - When does the contract expire?
- If **NO**, does the Trust have a plan to procure an EDMS? **YES/NO**
6. What are the timescales to procure an EDMS? Please advise one of the following.
- Within 6 months
 - Within 12 months
 - Within 18 months
 - Within 24 months
 - Other (please state estimated timescale)
 - No plans
7. Which EPR (Electronic Patient Record) systems does the Trust use?
8. Does the Trust have the ability to deliver “Virtual Clinics”? **YES/NO**

Response sent

1. Have you already started digital conversion of your paper medical records? YES/NO
[Yes, this was done in house.](#)
2. If you have not yet started to digitise your medical records, do you have a timescale for when you would like to start this project? Please advise one of the following.
[Not applicable](#)
3. If you are planning a digital transformation project, how will you manage the procurement?
[Not applicable](#)
4. Who has responsibility for digital transformation/medical records digitisation within the Trust? Please provide:
[IM&T Directorate, IMTManagementTeam@tavi-port.nhs.uk](mailto:IMTManagementTeam@tavi-port.nhs.uk)

5. Does the Trust have an EDMS (Electronic Document Management System)?
We do not have a centralised EDMS.
6. What are the timescales to procure an EDMS? Please advise one of the following.
No information held.
7. Which EPR (Electronic Patient Record) systems does the Trust use?
Carenotes by Advanced Healthcare
8. Does the Trust have the ability to deliver “Virtual Clinics”? YES/NO
Yes