

## Freedom of Information Act 2000 disclosure log entry

### Reference

16-17335

### Date sent

02/03/2017

### Subject

Car parking charges

### Details of initial enquiry

Could you please supply me with the information that is outlined i on car parking charges in your organisation.

<b>Does your Trust use a private contractor to oversee the car park?</b>		<b>Parking Charges</b>			
<b>Yes (if yes please provide name of contractor)</b>	<b>No</b>	<b>Parking charges made to general public (patients, visitors, etc)</b>	<b>Parking charges made to staff</b>	<b>Agreed exemptions from charges</b>	<b>How income from charges is used</b>

<b>Parking Fines (fines issued from 1 January 2016 to date)</b>					<b>Does the policy for fining staff differ from the fines policy for the general public?</b>	
<b>Number of fines issued to the general public</b>	<b>Income from those fines</b>	<b>Number of fines issued to staff</b>	<b>Income from those fines</b>	<b>How income from fines is used</b>	<b>Yes (if yes, please advise how the policy differs)</b>	<b>No</b>

Please provide details of any policy or agreements covering car parking charges (eg collective agreement with NHS Trade Unions)

## Details of subsequent (follow-on) enquiry

1. Does the purchase of a staff permit guarantee staff a parking space or are there more permits issued than spaces available? If so is it on a 'first come first served bases'?
2. If a member of staff without a permit parked in the staff car park, would they be fined? If yes how is money raised through fines spent?
3. If a member of staff purchases a pass, this will cost them almost £400 per year. How is this money spent?

## Initial Response Sent

- i. The Trust does not charge patients or visitors to use its car park and does not issue parking enforcement tickers nor any penalty charges at all.
- ii. There is a separate, underground car park dedicated to staff use, for which staff purchase a permit at £33.33 per month. I have attached the staff parking form which also explains the terms and conditions staff sign up to when applying for a staff parking permit.
- iii. The Trust does not have a parking policy.

## Response Sent to Subsequent (follow-on) enquiry.

- iv. A parking permit does not guarantee a particular bay. Parking bays are occupied on a first come first served basis.
- v. We do not impose fines, normally a word from the car park attendant is enough to deter any erroneous parking.
- vi. The funding raised from parking is used to offset against expenditure for parking facilities; Parking attendant's costs and maintenance.